Remedi Job Description - Restorative Practitioner (MATERNITY COVER)

# Remedi are recruiting a Restorative Practitioner to cover criminal justice, community and family restorative work. The role will be 35 hours per week and will cover the Cheshire area. Specific location will be confirmed after the interview process.

Location: Cheshire

Hours: 35 hours per week

Salary: £20,280p.a. plus 6% pension contribution

Leave: 25 days plus Bank Holidays

Funding for these posts is currently secured until 31st March 2018.

# Profile

The role of a restorative practitioner involves a significant amount of contact with people affected by conflict. This contact is usually initiated over the phone and includes individuals who may be the victim or perpetrator of a crime as well as neighbours or family members who are in disagreement. Your role will involve supporting individuals to understand the cause of their conflict and you will work with them to enable them to communicate effectively with each other. This process helps reduce harm and enables individuals to move forward from what has happened. It can be facilitated through a face to face meeting or by acting as a go-between to pass messages between each party.

To do this you will need to have certain skills and qualities:

**Communication -** Listening and responding to what is being said so that people feel supported, valued and prepared to engage in a restorative intervention is an essential part of this role. There will also be an expectation that your first contact with people will be via a telephone call, so being able to engage with people over the phone is vital.

Flexibility - Working with people requires a flexible approach to ensure they are seen at times convenient to them; this can involve working on evenings and weekends. In return, we don’t expect you to work a rigid 9-5 Monday-Friday working week. You will be expected to manage your diary effectively and be prepared to travel across the county (and occasionally other parts of the country).

Motivation – Well facilitated restorative interventions change lives for the better. We want you to do that. The nature of the role means generating work through phone calls, visiting victims at their home, seeing offenders in the community or prison and working in close partnership with other agencies. You are going to be out and about a lot. It is not the type of job where you are going to be sat at a desk all day with your manager down the hall. You will have to work from your own initiative and make judgements that take into account the needs of the people you are working with, your own workload and the specific contract requirements.

There will be expectations on the amount of restorative work we want you to do. We want you to be the type of person that will see this as a challenge you want to meet because when it is achieved, lives are changed.

IT Capable – We want restorative practitioners to spend the majority of their time working with people. There is however a responsibility to record information accurately and promptly. As a result it is essential that you are proficient in using:

* Email
* Electronic calendar
* Word
* Excel

Recording the work is a vital in showcasing the great work you will be doing and is often a contract requirement.

Safe - We want you to work safely in all aspects of your role. This will mean following our own internal policies and procedures and will require you to consider safety in relation to the following aspects:

* Safeguarding
* Lone Working
* General Data Protection Regulations
* Confidentiality

What to expect

* Expenses are covered and you will need access to your own vehicle
* You will be provided with a laptop to enable you to work in several locations across Cheshire.
* Internal and external training will be delivered. The expectation is that you engage in this training and implement it within your working life.
* This role will be subject to Police Vetting clearance. You will need clearance prior to starting the role
* You will have a line manager who you will meet individually at least once a month and they will also be available during the week to provide support and guidance.