Restorative Justice Council Limited (the "Association")

**Voting Form**

I/We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[[1]](#footnote-1), of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[[2]](#footnote-2), a member of the Association, hereby appoint **Kerry Clamp**[[3]](#footnote-3), of RJC, CAN Mezzanine, 7-14 Great Dover Street, London SE1 4YR [[4]](#footnote-4), and failing her **Chris Straker**[[5]](#footnote-5), of RJC, CAN Mezzanine, 7-14 Great Dover Street, London SE1 4YR[[6]](#footnote-6) as my/our proxy to vote for me/us on my/our behalf at the Annual General Meeting of the Association to be held at 12 noon on 29 November 2018 and any adjournment thereof.

I/We provide the below instructions for my/our proxy to follow when voting on my/our behalf:

|  |  |
| --- | --- |
| **Membership trustee to be elected** | **Please place an ‘x’ to vote FOR (maximum three votes)** |
| Tim Read |  |
| Becky Beard |  |
| Janet Clark |  |

**OR**

|  |  |
| --- | --- |
| I/we wish the Chair of the meeting to vote on my behalf using his discretion: **(place an x to hand your votes to the Chair)** |  |

Signed Signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2018

**Explanatory notes**

1. Members are entitled to appoint a proxy to exercise all or any of their rights to attend and to speak and vote on their behalf at the meeting. A member may appoint more than one proxy in relation to the meeting provided that each proxy is appointed to exercise the rights attached to a different share or shares held by that member. A proxy need not be a member of the Association. This proxy form may be used to make such appointment and give proxy instructions. If you require additional forms, please contact Chris Straker at the RJC's registered office, or by telephone on 0800 994 9752, or by email at [communication@restorativejustice.org.uk](mailto:communication@restorativejustice.org.uk).
2. The return of a completed proxy form will not prevent a member attending the meeting and voting in person if he/she wishes to do so.
3. If you sign and return the proxy form with no names inserted where indicated at (c) and (e), the Chair of the meeting will be deemed to be your proxy. To appoint a person other than the Chair of the meeting as a proxy, insert their full name where indicated. For the sake of convenience, the names of possible first choice and backup proxys (Kerry Clamp and Chris Straker) have been pre-inserted into this form. To appoint different proxys, delete these and insert your chosen proxys’ full names and addresses instead.
4. In the case of a member which is a company, the proxy form must be executed under its common seal, if any, and, if none, then under the hand of some officer duly authorised in that behalf.
5. The completed proxy form and the power of attorney or other authority (if any) under which the proxy form is signed or a notarially certified or office copy thereof shall be deposited at the registered office of the Association no later than forty-eight (48) hours before the time of the meeting specified above. The form can be emailed to [communication@restorativejustice.org.uk](mailto:communication@restorativejustice.org.uk) or posted to Chris Straker at Restorative Justice Council, CAN Mezzanine, 7-14 Great Dover Street, London SE1 4YR. In default, the instrument of proxy shall not be treated as valid.
6. Please indicate your voting preference by placing an ‘x’ in the appropriate box. Alternatively, you may, if you prefer, ask that your votes are handed to the Chair of the meeting to vote at his/her discretion. If the form is not completed correctly it will be counted as a spoiled paper.
7. Membership trustees – you may vote for any individual. You must not cast more than **three** votes. The individual receiving the most votes ‘for’ will be considered to have been elected. In the event of an equality of votes, the Chair of the meeting shall be entitled to a second casting vote.

1. Insert name of member [↑](#footnote-ref-1)
2. Insert address of member [↑](#footnote-ref-2)
3. Insert name of first choice proxy (if not the Chair of the meeting) [↑](#footnote-ref-3)
4. Insert address of first choice proxy (if not the Chair of the meeting) [↑](#footnote-ref-4)
5. Insert name of backup proxy [↑](#footnote-ref-5)
6. Insert address of backup proxy [↑](#footnote-ref-6)