

Foundation Level Framework

Indicator	Criteria
1.1 Completing core training	The practitioner has completed a minimum of 3-day Facilitation training The practitioner facilitates, with significant guidance and support, cases which have been assessed as not being sensitive and complex. The practitioner may also perform basic casework or restorative processes
1.2 Understanding and applying restorative practice principles, legislation and standards	Practitioners should explain how they reflect the RJC's Principles of Restorative Practice within their practice Practitioners should explain which legislation and practice guidelines impact on their role. They should demonstrate that they implement confidentiality, data protection, equality, diversity and anti-discriminatory requirements within their practice Practitioners should explain their role, responsibilities and competence and demonstrate that they know who to seek assistance and advice from if necessary Practitioners must demonstrate that they undertake restorative processes in line with practice guidance
2.1 Initial engagement with potential participants	Practitioners should describe how they initially engage with potential participants and how they ensure that all contact is participant led Practitioners should describe the range of restorative processes available, their relative advantages and disadvantages and the circumstances when they are most appropriate Practitioners should explain their understanding of the principles of informed consent and informed choice Practitioners should demonstrate that they have either led or supported intermediate or advanced practitioners during initial face-to-face meetings
2.2 Risk and safety assessment	Practitioners must explain how to approach risk assessment within a restorative process including where to find appropriate sources of information to inform an assessment of risk and how to mitigate any potential risks Practitioners must provide examples of when it may not be appropriate to progress with a restorative process Practitioners must demonstrate that they have, with support, completed an initial assessment of risk and planned how any identified risks will be managed
2.3 Preparing participants	Practitioners must explain how they prepare participants for a restorative process including how they engage with participants throughout a restorative process Practitioners must provide examples of when they have prepared participants undertaking indirect restorative processes in line with RJC Practice Guidance Practitioners must explain the case recording procedures followed throughout a restorative process Practitioners must provide examples of when they have supported intermediate or advanced practitioners to prepare participants undertaking direct restorative processes in line with RJC Practice Guidance
2.4	Practitioners must explain how to manage any barriers identified during the restorative process

Delivering restorative practice	Foundation practitioners must provide one case study which describe restorative processes they have co-facilitated
2.5 Co-working	Practitioners should describe how they manage co-working arrangements with either another internal or, where appropriate, external practitioner Practitioners must provide one case study which describes a direct restorative process they have co-facilitated
2.6 Facilitating and monitoring agreed outcomes	Practitioners must explain the range of actions which might be progressed as part of an outcome agreement and how they support and empower participants to identify and agree these Practitioners must explain how they record any outcome agreements made Practitioners must provide examples of outcome agreements which demonstrate that they have gained consent from all parties
2.7 Follow up support and evaluation	Practitioners must explain organisational arrangements for providing follow up support to all participants Practitioners must provide examples of the types of follow up support provided to participants within their case studies Practitioners must explain at what point they would agree with the participants involved that the process has concluded Practitioners must explain how they review and reflect on their involvement in a restorative process, including how this reflection informs future developments and improves practice
3.1 Adhering to the RJC's Practitioner Code of Practice	Practitioners agree to adhere to the RJC's Code of Practice for practitioners Practitioners agree to submit a Professional Standards Record to the RJC annually to maintain their practitioner registration Practitioners commit to providing details of the continued professional development activities undertaken to the RJC annually
3.2 Commitment to and evidence of continued professional development	Undertake a minimum of 10 hours continued professional development each year of which 50% must be RJC approved activities